

HIGH SCHOOL APPRENTICESHIP PROGRAM



2026 STUDENT INFORMATION SESSION

WHAT IS THE APPRENTICESHIP PROGRAM?

- Apprenticeship is post-secondary training that leads to certification as a journey person in a skilled trade
- However, unlike university or college, where YOU PAY for your entire education, as an apprentice YOU GET PAID to learn
- Most trade programs take approximately 2-4 years to complete and they combine approximately 80% paid-on-the-job training with 20% technical/in-school learning.



WHAT IS THE HSAP?

- High School Apprenticeship Program
- A program offered at Stonewall Collegiate where you can get credits for working in an approved trade and **GET PAID FOR IT!**
- You will work during one semester and take your compulsory courses in the other. The semester you choose to work may depend on your employer, getting a license or course selections.



WHO QUALIFIES FOR THE HSAP?

➤ Students that are:

- 16 years of age or older
- In grade 11 or 12
- Covering the required courses in grades 9-12



WHY DO STUDENTS ENTER THE HSAP?

➤ Employment Reasons

- Linked to real opportunities in the job market
- Chance to use state-of-the-art technology at work
- Use work experience to get a full-time job
- Apply on-the-job hours to full-time apprenticeship training after graduation
- Use the skills you learn for a career in management or to start your own business
- Possible shortage in near future



WHY DO STUDENTS ENTER THE HSAP?

➤ Education reasons:

- Balances schooling and on-the-job training
- On the job hours can be applied to continued apprenticeship training
- Receive High School credits for working
- Earn up to 8 credits to be used towards graduation requirements
- Receive a free level of tuition for every 220 hours worked in the HSAP (up to four free levels)



WHY DO STUDENTS ENTER THE HSAP?

➤ THE REAL REASON...MONEY!

- You earn while you learn
- You will earn minimum wage + 10%
(currently \$17.60/hr)



REQUIRED SKILLS

- Many trades are technology based and require math, science and computer skills.
- Good reading, writing, communication, mechanical and hands on skills are also very important.
- Many trades are now asking for Grade 12 or equivalent academic standing.



HOW DOES HSAP WORK AT CSC?

- You are responsible for finding your own employer in an approved trade
 - Should have their journeyperson's papers in their trade
 - If not, a designated trainer form can be filled out in most trades



HOW DO I GET CREDITS?

- A student may earn up to 8 high school credits in the Apprenticeship Program

- 110 hours worked = 1 high school credit



WHAT DO EMPLOYERS NEED TO KNOW?

- Not a work experience program
- We are not a vocational school
- This is a paid position
- Train students with **their** standards and expectations
 - Hopefully students won't be coming to work with bad habits
- Tax credits are available



OTHER CONCERNS FOR THE EMPLOYER...

- We are a school on the semester system
- Possibly a two year program for grade II students if both parties agree
- Employers may hire you for the summer



WHAT TO DO NEXT?

- Determine a trade of interest
- Find an employer who is willing to take you on as an apprentice
- Complete Part A on your Access Manitoba account
- Employer Completes Part B on their Access Manitoba account
- You, your parent/guardian, and the employer sign Part C and bring it to Mr. Baldwin



WHAT ARE YOUR RESPONSIBILITIES WHEN YOU ARE IN THE HSAP PROGRAM?

- Maintain all academic studies
- Inform the employer of any absences (illness, meeting, etc.)
- Arrange travel to and from work
- Report all hours worked (email pay stubs)



CAN YOU WORK FOR YOUR PARENTS?

- Yes, as long as they meet the HSAP criteria and it is approved by the apprenticeship branch



CAN YOU WORK WITH A TRADESPERSON THAT DOES NOT HAVE HIS OR HER JOURNEYPERSON'S PAPERS OR RED SEAL?

➤ Sometimes

- Tradesperson would need to fill out a designated trainer form which must be approved by the Apprenticeship Branch
- Some trades don't allow designated trainers. These are compulsory trades and are in bold on the list of trades sheet.



CAN YOU WORK ANYTIME?

➤ Once you are approved for their workplace you can work:

- Weekends
- Holidays
- Evenings
- Summer

➤ You can use these hours towards your HSAP credits



CAN YOU WORK FOR LESS THAN THE APPROVED WAGE?

- NO
- You must get paid minimum wage + 10% or the placement will likely be denied and you will not get the required credits



WHAT CAN YOU OFFER TO YOUR EMPLOYER?

- Strong work ethic
- Positive attitude
- Solid attendance – on time!
- Willing to learn every day!



HOW IS YOUR GRADE ASSIGNED?

- Grade is determined by using the Apprenticeship Branch competency lists
- Grade comes from a meeting between the employer and your school supervisor

On the Job Assessment	Mark
Motivation	
Adaptability	
Trade Knowledge	
Trade Skills	
Production	
Safety	
Communication	
Work Performance	
Improvement	
Overall Performance	
Total	

Personal Skills Assessment	Mark
Relationship with others	
Cooperation	
Courtesy	
Appearance	
Attendance	
Dependability	
Initiative	
Judgement	
Accepts Criticism	
Work Ethic	
Total	



WHAT DO YOU DO IF THE EMPLOYER DOES NOT PASS YOU?

- First of all, it shouldn't be a surprise because you would usually be advised well in advance that things aren't going well
- However, if you do something ridiculous at work, the employer has every right to fail/fire you
- In this case, you would not receive the credits and would need to find other ways to get those missed credits



WHAT IS THE PROCESS OF APPRENTICESHIP AFTER HIGH SCHOOL GRADUATION?

- Upon graduating from High School all of your apprenticeship hours will be carried forward to the regular apprenticeship program
- Have your employer record your hours on Access Manitoba
- Send in your transcript, and a letter stating that you are transferring into the Regular Apprenticeship Program
- You don't register with Red River



WHAT DO YOU DO AFTER YOU HAVE WORKED THE REQUIRED HOURS FOR A LEVEL I APPRENTICE?

- Inform the Apprenticeship Branch
- They will contact you when they have an open seat in their technical training programs (6 – 8 week program)
- Decide, with the help of your employer, the best time that works for both of you
- Apprenticeship might pay for your tuition (\$200) depending on how many HSAP hours
- Other costs – books, accommodations, food, travel, etc.



WHAT ARE THE COSTS OF MOST COLLEGE PRE-EMPLOYMENT PROGRAMS?

- Cabinetry and Woodworking
Approximately \$9,000-\$10,000
(38 week program)

- Welding
\$6100-\$6800
(1 year program)



QUESTIONS?

➤ Please feel free to contact me:

- Mr. Baldwin
- HSAP Co-ordinator
- Collège Stonewall Collegiate
- Ph. 467-5539





THANKS FOR ATTENDING

