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# Stonewall Collegiate Institute

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Vice-Principal  
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September 2, 2021

Dear parents/guardians,

We hope that you have all had an enjoyable summer. Here is Stonewall Collegiate's plan for school re-opening.

In-class learning will resume for Stonewall Collegiate students on Thursday, September 9<sup>th</sup>, 2021 in accordance with Public Health, Interlake School Division, and Manitoba Education protocols.

Many questions exist around the return to school and what it will be like at Stonewall Collegiate. We have done our best to provide all of the necessary information. However, if you have any questions, please feel free to contact the school and we will do our best to help. Any updates to this plan will be posted on our website <https://sci.interlakesd.ca/>.

## 1. Student Learning Preparedness

### a. Return to full-time learning

- Students will be attending classes full time and not in cohorts.
- All students, staff and visitors will be required to wear masks in the building.

### b. Course offerings and timetables

- Students' timetables were created from course selections completed in May. However, due to conflicts or lack of enrollment, some students may not get their first course choices and will be scheduled into their alternate choice(s).
- We will make sure that students are taking enough courses in their timetable to keep them on their graduation path.
- An email and a phone call will be sent to families once timetables are ready next week. All timetables will be available on the PowerSchool portal. If you don't have a PowerSchool login, please email [sci@isd21.mb.ca](mailto:sci@isd21.mb.ca) and we will send you your information.
- Students will also receive their timetables on their first day of classes.

### c. Recovery learning and transition planning needs

- If it is determined that students need support in their recovery learning efforts, our teachers and resource team will be involved to provide the necessary supports.

### d. Extracurricular programs and activities

- Extra-curricular activities (arts, school clubs, sports, etc.) may resume based on guidance from the Interlake School Division, Manitoba Education and Training, Manitoba High School Athletics Association's Return to School Sport Plan, as well as the sports guidelines from government.

## 2. Return to School

### a. Health Considerations

- Students, staff and visitors are required to wear a mask in SCI. Masks will be available at entrances if needed.
- Hand sanitizing stations will be set up at all school entrances and we recommend that all students, staff, and visitors sanitize hands upon entry and exit.

### b. First day of classes

- Homeroom lists and which classroom they will be in will be emailed to all students and families on Tuesday, September 7<sup>th</sup>. These lists will also be posted in the hallways on the first day of classes.
- Students will use these designated entrances/exits on the first day of classes:
  - Grade 9 – East doors by Room 101
  - Grade 10 – East gym doors
  - Grade 11 – West doors by Room 116
  - Grade 12 – West Gym doors
- Staff will be outside helping direct students to their designated entrance in the morning.
- Students will go directly to their homeroom when they arrive at school in the morning. Staff will be in the hallways helping students find their homeroom.
- September 9<sup>th</sup> Class Times:

9:00 – 9:50	Home Rooms
9:55 – 10:40	Period 1 (grade 9's will remain in homerooms for school tour)
10:45 – 11:30	Period 2
11:35 – 12:20	Period 3
12:20 – 1:20	Lunch
1:20 – 2:23	Period 4
2:27 – 3:30	Period 5
- **Please see the School Supply List provided on our website.** This list is a guideline for students and some teachers may require other supplies at times throughout the year.

### c. Arriving at school

- Students will be using lockers. However, we will be encouraging students to use their lockers before their first class in the morning, at lunch, and at the end of the day. We expect all students to go directly from class to class and not congregate in the hallways.
- Students will be required to report to their first period classroom immediately after using their locker in the morning.

### d. Course changes

- Course changes will be limited. Priority will be given to students who need to add courses for graduation or are missing compulsory courses.
- Students wanting course changes will be asked to complete an online course change request form on our website. This will open September 9<sup>th</sup>.
- More information on course changes will be provided during the first day of classes.

### e. Washrooms

- Washrooms will be designated to certain classrooms.
- Students will only use the washroom designated to that classroom.

- f. At lunch or end of the day
- We will stagger the dismissal of students.
  - At the end of the day, students can use their locker and then leave the school unless they are staying for an extra-curricular activity.
  - Cafeteria service will be closed until further notice. We are hoping to open this service at some point in the near future.
  - Students who live in town will be encouraged to go home for lunch.
  - Students may eat lunch at school in their designated grade level lunch rooms. These designated areas will be discussed on the first day of classes.

### 3. Student & Family Preparedness

- a. Protocols for students exhibiting symptoms at school
- All staff, students, and visitors are expected to screen for symptoms of COVID-19 each day and to stay home when symptomatic. Here is the link to the self-screening tool for families to use <https://sharedhealthmb.ca/covid19/screening-tool/>.
  - Your child will be isolated in a predetermined space in the school and provided with a medical mask to be worn. Parents and caregivers will be notified to come and pick up their child immediately. We will require all of our families to update contact information in PowerSchool (once it is open) and have a plan in place for student pick-up if called by the school.
- b. Protocol for student drop-offs and pick-ups
- Students that are ill, will be picked up outside the main office door. Parents will call the office when they arrive and their student will be taken outside the main office entrance where the parent/guardian will take them home. When students are dropped off, we ask that parent/guardians call the office (204-467-5539) to let us know the student has returned to school.
  - If you are picking your child up at the end of the school day, please stay out of the parking lot and arrange to meet at another location.
  - If your child arrives to school late or after the 9:00 am morning start and/or the 1:20 pm afternoon start, they are not required to come to the office for a late slip and should go directly to their classroom to have their attendance recorded.
- c. Parent/guardian/volunteer visits to the school
- Parents/guardians will need to set up an appointment by calling the school if they are planning to visit the school. They will need to enter through the main office entrance and wait for a staff member to meet them and go through the health screening protocol. The staff member will take them directly to the room they are meeting in and will also escort them out the office door when leaving.
  - All outside visitors will be required to wear a mask when in the school.
- d. Access to mental health and well-being supports
- School and Divisional Student support team members will talk to classes and discuss resources available for students and families.
  - “Counsellor’s Corner” will also be available on our website for students and families to make appointments with our SCI Student Support Team or book an appointment for the Teen Clinic, which will be open every second Thursday beginning September 16<sup>th</sup>.

#### 4. Building Operations Preparedness

a. Cleaning, sanitization, and hand hygiene

- Custodians will be cleaning and sanitizing high traffic and frequently touched areas on a regular basis.
- Hand hygiene stations will be at entrances/exits.

b. Personal Protective Equipment

- All staff, students, and visitors will be required to wear masks indoors in ISD buildings and while on school busses.
- During lunch breaks, masks can be removed in order to eat lunch, but must be put on immediately after eating. All students and staff must remain seated and physically distanced from one another while eating.
- Students are encouraged to bring their own mask. However, students will be provided with a non-medical mask on the first day of classes and when needed.

Staff at Stonewall Collegiate are looking forward to the return of our students, while making safe and sensible adjustments to our school programs this September. Please be patient as we navigate through the challenges that may arise. Together we can ensure that health and safety are a top priority as we move forward with our educational programming. Please do not underestimate the importance of compliance, accepting the new normal, and the steps we will all be required to implement to apply extra layers of safety for our school community. Your support, effort and contribution are appreciated as we collectively work together in the safe return to school.

If you have any questions, please don't hesitate to contact us at 204-467-5539 or email [sci@isd21.mb.ca](mailto:sci@isd21.mb.ca).

Sincerely,

*Jason Cassils*

Jason Cassils  
Principal  
Stonewall Collegiate