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Stonewall Collegiate Institute

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Vice-Principal
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Dear parents/guardians,

We hope that you have all had an enjoyable summer. Here is Stonewall Collegiate's plan for school re-opening.

In-class learning will resume for Stonewall Collegiate students on September 8th, 2020 in accordance with public health protocols, Manitoba Education's publication entitled, [Welcoming our Students Back: Restoring Safe Schools](#) and the [Interlake School Division's Welcoming our Students Back Re-Opening Plan](#).

Many questions exist around the return to school and what it will be like at Stonewall Collegiate. Below you will find a list of common questions. We have done our best to answer each of these questions. However, if you have any questions, please feel free to contact the school and we will do our best to help.

1. Student Learning Preparedness: *How will the school...*

a. Cohort students/classes/grades?

- We will be dividing each grade into two cohorts. To begin the year, we will have approximately half of each cohort come to school on odd days and the other half on even days. **All students with a last name beginning with A – L will come to school on odd days (1,3,5) starting September 8th. All students with a last name beginning with M-Z will come to school on even days (2,4,6) starting September 9th.** While students are coming to school every second day, each grade will be a cohort on the days they attend school. Once we return full time, students schedules won't change but their cohorts will. We will inform students and families which cohorts they are in at that time.

b. Determine course offerings and timetables?

- Students' timetables were created from course selections completed in May. However, due to the latest Manitoba Health restrictions and divisional return to school guidelines, we are unable to offer some courses or have replaced them with other courses. We have done our best to give students the courses they selected, however students may see courses in their timetable that they didn't select.
- We will make sure that students are taking enough courses to keep them on their graduation path.
- We will send an email and a phone call to all families once students' timetables are ready and all schedules will be available on the PowerSchool portal. If you don't have your PowerSchool login information, please email sci@isd21.mb.ca and we will send you your information.

c. Address recovery learning and transition planning needs?

- If it is determined that students need support in their recovery learning efforts, our teachers and resource team will be involved to provide the necessary supports.

d. Coordinate schedules, breaks, recesses, etc.?

- Each cohort will have a designated area of the school.
- Students will remain in their areas of the school for breaks and lunch.
- When moving to another area of the school, students will be escorted by a teacher.
- At lunch and at the end of the day, dismissal times will be slightly staggered.

e. Plan for extracurricular programs and activities?

- At this point, we will suspend all extra-curricular activities until September 15th.
- We will be making decisions on our extra-curricular activities (arts, school clubs, sports, etc.) based on guidance from the Interlake School Division and Manitoba High School Athletics Association's Return to School Sport Plan as well as the sports guidelines from government.

2. Building Operations Preparedness: *How will the school...*

a. Plan for increased cleaning, sanitization, and hand hygiene?

- Custodians will be cleaning and sanitizing all high traffic and frequently touched areas on a regular basis.
- We will have hand hygiene stations at all grade level entrances/exits.
- Posters will be up around the school reminding students and staff to frequently wash their hands and/or sanitize.
- Staff will be reminding students to engage in proper hand hygiene throughout the day.

b. Address physical distancing needs in entrances, hallways, classrooms, and shared spaces?

- Each grade level will have a separate entrance/exit.
- Traffic flow arrows will be placed on the floor to help keep cohorts/grades apart.
- When travelling to shared spaces, the escorting teacher will help ensure appropriate physical distancing.

c. Deal with Personal Protective Equipment?

- Non-medical masks are mandatory for students, staff, visitors, and volunteers when physical distancing of two metres is not possible.
- Masks are mandatory for all of our students on school busses.
- There may be times throughout the day that students will have sufficient space to be physically distanced so that masks can be removed, such as during lunch breaks or mask breaks.
- Students are encouraged to bring their own personal mask, however students will be provided with a non-medical mask on the first day of classes and when needed.

d. Remove or reduce the use of learning materials that cannot be sanitized?

- If there are any shared spaces (for electives), we will sanitize rooms, equipment and learning materials at the end of each use.
- All learning materials that cannot be sanitized will be quarantined for 96 hours before being used by other students.

e. Operationalize the schedule and protocol for student drop-offs and pick-ups?

- Students that are **ill or have an appointment**, will be picked up outside the main office door. Parents will call the office when they arrive and their student will be taken outside the main office entrance where the parent/guardian will take them home. When students are dropped off, parent/guardians will drop their student off in front of the main office entrance and call the school to let us know the student is here.
- If you are picking your child up at the end of the school day, please stay out of the parking lot and arrange to meet at another location.
- If your child arrives to school late or after the 9:00 am morning start and/or the 1:20 pm afternoon start, they are not required to come to the office for a late slip and should go directly to their classroom to have their attendance recorded.

f. Communicate and enact protocols for students and staff exhibiting symptoms at school?

- Your child will be isolated in a predetermined space in the school and provided with a medical mask to be worn. Parents and caregivers will be notified to come and pick up their child immediately. We will require all of our families to update contact information in PowerSchool (once it is open) and have a plan in place for student pick-up if called by the school.
- If a staff member becomes symptomatic while at work, they should immediately isolate themselves from other staff and students, notify their supervisor, and go home to isolate. Staff are advised to contact *Health Links – Info Santé* (204-788-8200 or 1-888-315-9257) or their health care provider for direction.

3. Student & Family Preparedness: *How will the school...*

a. Communicate expectations for attendance and participation?

- School attendance is mandatory.
- All students are expected to participate fully in learning, even if/when remote learning is required.
- While home on alternate days, students will be expected to engage in learning activities prescribed by their teachers for the full school day.

b. Share information about the importance of hand hygiene, symptom monitoring, and other public health measures?

- **We expect all parents and caregivers to self-screen your child before sending them to school.**
- Here is the link to the self-screening tool for families to use <https://sharedhealthmb.ca/covid19/screening-tool/>.
- We will be using signage and staff will be constantly reminding students to use proper hand hygiene.

c. Plan for parent/guardian/volunteer visits to the school?

- Parents/guardians will need to set up an appointment by calling the school if they are planning to visit the school. They will need to enter through the main office entrance and wait for a staff member to meet them and go through the health screening protocol. The staff member will take them directly to the room they are meeting in and will also escort them out the office door when leaving.
- All outside visitors will be required to wear a mask when in the school.

- d. Provide access to mental health and well-being supports?
 - School and Divisional Student support team members will talk to classes and discuss resources available for students and families.
 - “Counsellors Corner” will also be available on our website for students and families to make appointments with our SCI Student Support Team.

- e. Gather input/feedback from parents on school operations and programming?
 - We will send out a survey to students and families to gather input regarding school operations and programming.

4. Return to School: What to expect when...

- a. Arriving at school.
 - **Students are required to wear a facemask when physical distancing is not possible and while in common areas in the school setting (unless there are medical issues or required accommodations that prevent the student from wearing a mask).**
 - **Staff and students will perform hand hygiene often, with soap and warm water, for at least 20 seconds, or use an alcohol-based hand sanitizer at the following times: at the start of the day and before going home, after going to the washroom, before and after eating, after getting hands dirty, after wiping noses or handling dirty tissues, after coughing/sneezing/blowing nose, and after cleaning tasks (staff).**
 - Hand sanitizer, hand soap, and necessary cleaning supplies will be provided at the school.
 - Hand sanitizing stations will be set up at all school entrances and all students, staff, and visitors are expected to hand sanitize upon entry and exit.
 - Students will be required to report immediately to their first period classroom.
 - At this time, we will not be using lockers and students may use their backpacks to carry their personal belongings.
 - There can be no congregating of students in groups at any time throughout the school day.
 - Students will enter/exit the school at these specific entrance/exits:
 - Grade 9 – East doors by Room 101
 - Grade 10 – East gym doors
 - Grade 11 – West doors by Room 116
 - Grade 12 – West Gym doors

- b. At lunch or end of the day.
 - Students are required to leave the school immediately following the end of their last class of the day.
 - Cafeteria service will be closed until further notice.
 - The use of student microwaves will be discontinued at this time.
 - Students who live in town will be encouraged to go home for lunch.
 - Students may eat their own prepared lunch in their designated classrooms within their cohort. Students should not be sharing food.
 - Students exiting the building for spares and lunch must use their designated doorways.

- c. Students are in Classes.
 - Many Physical Education classes will be outside when possible, please dress accordingly.
 - The library will have limited use and will primarily be used for classroom purposes.
 - For the most part, students will be in their cohort classrooms and teachers will be moving to classrooms.
 - Classrooms have been arranged to allow for one meter of separation between students.

- d. Need to use the washrooms.
 - Washrooms upstairs will be designated for the grade 9 and 10 students.
 - Washrooms by the Art room will be designated for the grade 11 and 12 students.
 - Washrooms will be cleaned at the end of each break.

- e. Students need to make course changes.
 - Due to the grade cohort system, course changes will be limited. Priority will be given to students who need to add courses for graduation or are missing compulsory courses.
 - Switching from odd to even or even to odd cohorts will not be permitted.
 - We will not be making any course changes prior to the first day of school.
 - More information on course changes will be provided during the first week of school.

Staff at Stonewall Collegiate are looking forward to the return of our students, while making safe and sensible adjustments to our school programs this September. Please be patient as we navigate through the challenges of physical distancing, mask wearing and limits to our classroom capacity. Together we can ensure that health and safety are a top priority as we move forward with our educational programming. Please do not under estimate the importance of compliance, accepting the new normal, and the steps we will all be required to implement to apply extra layers of safety for our school community. Your support, effort and contribution are appreciated as we collectively work together in the safe return to school.

If you have any questions, please don't hesitate to contact us at 204-467-5539 (w) or email jcassils@isd21.mb.ca.

Sincerely,

Jason Cassils

Jason Cassils
Principal
Stonewall Collegiate